Hammering Out A How-To

An effective *expository,* or how-to, paragraph has a topic sentence; supporting details that include step-by-step, time-ordered details; and a concluding sentence. The paragraph below tells the steps for writing an expository paragraph. It also gives an example of what an expository paragraph should sound like.

How To Write A How-To Speech

Expository writing, often called how-to writing, is easy if you follow a few simple steps! Begin by selecting a task on which you would like to give a how-to speech. Come up with a topic sentence that clearly states the main idea of your paragraph. Next record in order each of the steps a person must do to complete the task you selected. Then write a concluding sentence to summarize what you have gone over in your paragraph. Practice delivering your paragraph as a speech and gather any visual aids you might need during your presentation. Finally, present your how-to paragraph to your classmates. As you can see, writing and delivering a how-to paragraph is not difficult.

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	Topic Sentence:	
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4		
	Concluding Sentence:	

Bonus Box: On the back of this sheet, write an expository paragraph detailing how to make an ice-cream sundae.